



PARISH MEETING

16th May 2023

Dear Councillor

NOTICE IS HEREBY GIVEN that a Meeting of the Parish Meeting at which your attendance is summoned, will be held at on **Thursday, 25th May, 2023 at 19:30 in the Mayors Parlour in Bitton House** to transact the business specified in the Agenda as set out.

Councillor J Atkins
Town Mayor

Distribution: Councillors



For information – to be taken as read:

- 1** ***Declarations of Interest*** – Members are reminded that they should declare any interest in the items to be considered and are also advised that the timescale to alter their stated interests with the District Council’s Monitoring Officer is 28 days.
- 2** ***Items requiring urgent attention*** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting.
- 3** ***The Freedom of Information Act 2000*** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.
- 4** ***The Data Protection Act 2018*** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.
- 5** ***Mobile telephones*** Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.
- 6** ***Recording*** this meeting may be filmed or audio taped.



A G E N D A

PART I

(Open to the Public)

1. **Apologies for Absence**

To receive, note and where requested, approve the reasons for apologies for absence.

2. **Minutes of previous Parish meeting** (Pages 5 - 8)

Confirmation of the Minutes of the last Annual Parish Meeting held on Tuesday, 23 May 2022

3. **Questions from Parishioners**

Questions from Parishioners

Electors are reminded that written representation should have been presented to the Town Clerk at the Town Council Office, Bitton House, Bitton Park Road, TQ12 9DF by 12 noon on 23rd May 2023.